



**CHATTANOOGA CHAPTER
CONSTRUCTION SPECIFICATIONS INSTITUTE**

2026 PRODUCT SHOW

February 12, 2026

***THE
CHATTANOOGAN
1201 BROAD ST.***

**CHATTANOOGA CHAPTER
CONSTRUCTION SPECIFICATIONS INSTITUTE
2026 PRODUCT SHOW**

Date: THURSDAY, FEBRUARY 12, 2026

Place: THE CHATTANOOGAN, 1201 BROAD ST, CHATTANOOGA, TN

Show Time: 3:00 p.m. – 7:00 p.m.

Move In Time: February 12, 2026, 8:00 a.m. – 2:00 p.m.

Move Out Time: February 12, 2026, 7:00 p.m. – 10:00 p.m.

Booth Sizes: 8' x 10'

Booth Cost:		CSI Member	Non-Member
	Early Bird Special By 1/31/2026	\$500.00	\$550.00
	Late Registration After 1/31/2026	\$550.00	\$575.00

PAYMENT MUST BE PAID PRIOR TO __1/31/2026__ FOR EARLY BIRD DISCOUNT!!!

There is an additional charge for electricity, extension cords and power strips.

Checks payable to: CHATTANOOGA CSI
P.O. BOX 15974
Chattanooga, TN 37415

Credit Card Payments: Contact: Amy Fleming
Email: avfleming0731@gmail.com

PLEASE NOTE: A processing fee of 3.5% will be added to all credit card payments.

E-MAIL CONTRACTS TO:

QUESTIONS OR COMMENTS TO:

Jennifer Flowers (423)355-9908 jenniferflowerscsi@yahoo.com or
Rhonda Bailey (423) 593-0131 rbailey@brick.com or
Tom Deines, (541) 285-4113 tntconsulting14@gmail.com

Heavy Hors D'oeuvres and beverages will be provided by the Chattanooga CSI Chapter

LEASE CONTRACT FOR EXHIBITION SPACE

WE HEREBY AGREE to lease the following indicated space, according to the official floor plan, to be used for display purposes at the **2026 CSI Product Show**, Chattanooga, TN.

Our choices of space, by number, are the following

1.) _____ 2.) _____ 3.) _____

Electrical Requirements:

Extension Cord: \$30.00
 Power Strip \$30.00
 None Required by Vendor \$ 0.00

Company Name: _____

Companies and Products include:

2026 Chattanooga Chapter Product Show Cost Totals:

	Cost		Number Required		Total
Booth(s)	\$ _____	x	_____	=	_____
Extension Cord(s)	\$ _____	x	_____	=	_____
Power Strip(s)	\$ _____	x	_____	=	_____
Total Cost:					_____

ALL RULES AND REGULATIONS OF THE SHOW, AS SET FORTH ON THE FOLLOWING PAGES, ARE A PART OF THIS CONTRACT, ARE ACCEPTABLE TO US, AND WE AGREE TO COMPLY WITH SAME. THEY ARE INCORPORATED HEREIN AND BECOME A PART HEREOF AS IF FULLY SET FORTH HEREIN.

It is further understood that the space will be allocated by the Product Show Committee according to the official floor plan on a priority basis determined by the availability of space at the time payment and signed contracts are received. The Product Show Committee reserves the right to assign spaces to avoid conflict of similar products being displayed next to each other.

For consideration, the Product Show Committee agrees to provide the designated space to be used by the exhibitor signing this contract, for the purposes and during the time aforesaid. The Show Committee further agrees to the terms and conditions

SET FORTH ON THE FOLLOWING PAGES OF THIS CONTRACT.

CHATTANOOGA CHAPTER CSI PRODUCT SHOW RULES AND REGULATIONS

- 1. EXHIBIT SPACE:** The term “Booth” refers to exhibit space which measures approximately 8’ x 10’. Each booth will be constructed of curtain walls on three sides including an 8’ high back and 3’ high side walls. Exhibitor may provide, at his own expense, carpeting or floor covering in their booth space satisfactory to the Show Committee. Such floor covering must be secured in such a way as to minimize the possibility of causing a person to trip or fall. This must be done to the satisfaction of the Show Committee and Hotel Management.
- 2. ASSIGNMENT OF SPACE:** Exhibitors must list first, second and third choices of space by number and in order of preference, on the contract. Assignment will be made by the Show Committee, on a priority basis, determined by availability of space at the time of receipt of payment and signed contract.
- 3. INSTALLATION:** Exhibits may be installed in the exhibition space beginning at 8:00 a.m. on the day of the show. All work must be completed one hour prior to the show opening. Move in and move out will be according to the schedule and information on the exhibitors detail sheet. No exhibit may be dismantled and removed from the premises prior to the close of the show. All exhibits must be removed before 10:00 p.m. the day of the show.
- 4. REFUNDS:** No refunds will be given if space engaged is not used, or used only part of the time, subject to the provisions set forth in “LIABILITIES” and “EVENTUALITIES” below.
- 5. CARE OF EXHIBIT SPACE:** The Chattanooga Chapter of CSI will sweep and clean the aisles, but each exhibitor must keep spaces clean, exhibits manned and in good order.
- 6. UNOCCUPIED SPACE:** If an exhibitor fails to occupy contracted space by 2:00 p.m. opening day, or fails to comply in any other respect with the terms of this agreement, the Show Committee shall have the right to use such space in any manner, without releasing the exhibitor from paying the sum as agreed upon in this contract. Exhibitors shall not assign or sublet any part of their space, herein contracted, without the written consent of the Show Committee.
- 7. BOOTH FINISHING:** The exposed backs of all booths must be draped so as not to mar the adjoining display.
- 8. EXHIBIT HOURS:** 3:00 p.m. until 7:00 p.m., Thursday, February 12, 2026

- 9. ALTERATIONS:** The Chattanooga Chapter of CSI reserves the right to alter locations of exhibitors or of booths as shown on the official floor plan, if deemed advisable, in the best interest of the show.
- 10. JUDGING:** Contests will be held to select the most imaginative display and the most attractive display. Judging will take place during the first hours of the show. Winners will be awarded a plaque.
- 11. ELECTRICITY:** Exhibitors requiring electricity may purchase the required electricity from the Chattanooga Chapter of CSI at the rates shown on the attached form. Payment for electricity must be made in addition to the booth rental rates.
- 12. LIGHTING:** Exhibitors may provide lighting for their own booths as the general lighting may be insufficient.
- 13. LIMITATIONS:** Exhibits shall be installed so that they will not extend beyond the allotted area. Distribution of printed material, souvenirs or other articles must be confined to the space of the exhibit. Any part of the exhibit over 8' tall must have prior written approval from the Show Committee before installation. No individual public address system or highly flammable material will be permitted on the premises. Music or audio-visual sound must not be audible more than 8' from the booth.
- 14. COMPLIANCE:** The exhibitor agrees that their exhibit shall be admitted and shall remain from hour to hour in strict compliance with the rules and regulations herein laid down. The Chattanooga Chapter of CSI reserves the right to reject, eject or prohibit any exhibit in whole, or in part, or any exhibitor or his representatives, with or without cause. If cause is not given, liability shall not exceed the amount of rent unearned at the time of ejection. If an exhibit or exhibitor is ejected for violation of these rules, or for any other reason, no return of rental shall be made.
- 15. AMENDMENTS:** Any and all matters or questions not specifically covered by the preceding rules and regulations shall be subject solely to the discretion of the Chattanooga Chapter of CSI management. These rules and regulations may be amended at any time by the management, provided that such amendments shall not substantially diminish the rights reserved to the exhibitor under the contract and shall not substantially increase the liability of the exhibitor. All amendments so made shall be made binding on exhibitors equally with the foregoing rules and regulations.
- 16. DAMAGES:** Exhibitors are liable for any damage caused to the building floors, walls, columns, standard booth equipment, or to other exhibitors' property. Exhibitors may not apply paint, lacquer, adhesive or any other coating to the building floors and columns of the standard booth equipment.
- 17. EVENTUALITIES:** In case The Chattanooga shall be partly or totally destroyed by fire, or the elements, or by any other cause, or in case any other circumstances shall make it impossible for the management to permit the contracted space to be occupied by

the exhibitor, the lease shall terminate, and the exhibitor shall waive any claim for damages or compensations except pro rata return of the amount paid for space rental.

18. LIABILITY: The Show Committee cannot guarantee exhibitors against loss or damage of any kind. Space is leased with the understanding that the exhibitor will hold the Show Committee, the Chattanooga Chapter of Construction Specifications Institute, and The Chattanooga, harmless from any or all liabilities from any cause. The Show Committee, the Chattanooga Chapter of Construction Specifications Institute, the Construction Specifications Institute, Inc., and The Chattanooga, shall not be responsible for any loss, damage, or injury that may occur to the exhibitors, their employees, or property from any exhibit contract, and the exhibitor, on signing the contract expressly releases the Show Committee, the Chattanooga Chapter of Construction Specifications Institute, the Construction Specifications Institute, Inc., and The Chattanooga, and agrees to indemnify same against any and all claims for such loss, damage or injury.

END OF CONTRACT

By signing below, you are stating that you have read and agree with all of the terms and conditions set forth in this contract.

Print Name: _____

Company Name: _____

Address: _____

City, State, Zip: _____

Email: _____

Phone: _____

Signature: _____

Electronic Signature is Allowed

**CHATTANOOGA CHAPTER
CONSTRUCTION SPECIFICATIONS INSTITUTE
2026 PRODUCT SHOW
EXHIBITORS BADGE LIST**

All exhibitors and their employees must wear ID badges while at the Product Show. The badges will be available the day of the show. Please type the names of your personnel who will be working your booth(s) during the show. Due to space being limited, a maximum number of four (4) individuals per booth would be appreciated.

Will your booth require: Chairs: _____ each

6' Tables: _____ each

Company Name: _____

Telephone Number: _____

Badge list must be received no later than February 6, 2026. If mailing, no later than February 3, 2026.

Please do not call in these names.

Send Information to:

CHATTANOOGA CSI

P.O. BOX 15974

Chattanooga, TN 37415

OR

E-MAIL TO: jenniferflowerscsi@yahoo.com

ATTN: Jennifer Flowers

OR

tntconsulting14@gmail.com

ATTN: Tom Deines